

# Catterick Parish Council

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Draft Summary Minutes of the Annual General Meeting held on May 11<sup>th</sup> 2026

## 1 Police report.

PCSO Coburn couldn't attend the meeting but sent the following report.

Report from 13th April 2026 – 11th May 2026

3 Crimes Reported, 1 Crime/Fraud, 1 Crime/violence – Youths involved in altercation

1 Crime/Other – Littering/Criminal Damage Wooded area near Pallet Hill

Crimes report for the same period last year = 4,

1 Anti-Social Behaviour Reports, 1 Anti-Social Behaviour Personal – Report of unwanted comments being made.

Anti-Social Report for the same period last year = 4

5 Person/Safety /Warning reports, 1 Suspicious Report, 1 Concern for safety, 1

Concern for a loose horse, 2 Sudden Death

All other warnings reported in the same period last year = 18

3 Reports of other incidents., 1 Road Related – Reporting manner of driving

2 Road Related – No offences

Other incidents recorded (RTC's, RTC damage) the same period last year = 1

Project Servator is still running in Richmondshire.

We will be here, unannounced. We can be at any place, anytime and anywhere.

North Yorkshire Community Messaging

This is a free system that allows people to receive the latest crime notifications and community news in their neighbourhoods. People can register on [www.nycm.co.uk](http://www.nycm.co.uk)

Contact North Yorkshire Police

Please visit our website [www.northyorkshire.police.uk](http://www.northyorkshire.police.uk) for advice regarding Crime Prevention and safety advice.

Emergency - 999

National 24hr non-emergency number 101

- 101 calls cost 15 pence per call from mobile or landline,  
regardless of length of call

**Call 'Crimestoppers' anonymously on 0800 555 111**

**Contact Details:** PCSO 5725 [Jamie-Leigh.coburn@northyorkshire.police.uk](mailto:Jamie-Leigh.coburn@northyorkshire.police.uk)

## 2. Matters arising.

The Clerk has received a reply to a letter she sent to the Mayor of York about the poor bus service to and from Catterick Village.

He said that he was aware of the difficulties that residents of Catterick Village were facing in regard to public transport provision and was sympathetic to the problems this caused to accessing key services such as the Friarage Hospital and supermarkets.

He assured the Parish Council that the bus services in Catterick would be taken into account as part of their review of the existing Bus Service Improvement Plan later this year.

### **3. Election of Officers – Chairman and Vice Chairman.**

The Clerk requested nominations for Chairman. Cllr Campbell was nominated. She was asked if she would continue as Chairman. She agreed to this.

The rest of the Council agreed.

The Clerk asked for nominations for vice-chairman. Cllr Harris (nee Claypole) was nominated) She was asked if she would continue as Vice-Chairman. She agreed to this

Proposed – Cllr Oselton Seconded - Cllr Bhatti

The rest of the Council agreed.

### **4.Grass Cutting/Ground Maintenance contract**

The Clerk has sent out 6 tenders to grass contracting businesses but only received two quotes. Both of these are for the same amount as Colin Browne, £1750 a month.

The quotes are from Gareth Hastie at GCH Garden Maintenance and Hunters Landscapes.

Cllr Oselton advised the Parish Council that he knows Gareth Hastie.

GCH Garden maintenance carry out the work for Brompton on Swale. The Clerk there has said that he has carried out the work for them over a number of years and are happy with both the service and cost. The firm works for a number of other Parish Councils.

Hunters landscapes is a larger concern and carries out a lot of work on the Garrison. After a discussion the Councillors decided that as there was not much difference between the two but as GCH Garden Maintenance had a good report from Brompton On Swale Parish Council and their grass always looks tidy, they would offer the contract to them.

The Clerk will contact Gareth Hastie and offer him Proposed Cllr Riley Seconded Cllr Bhatti

Cllr Oselton abstained but the rest of the Councillors agreed the contract.

Cllr Campbell suggested that a small retirement gift should be organised for Colin as he has been doing the Village grass and hedges for so long. This was agreed. She will sort this out.

### **5. Insurance.**

The renewal documents were previously circulated to the Councillors. The Parish Council insurance is due for renewal at the start of June. The renewal amount is £728.53. A small increase of £5. The Clerk has tried to get some of the cover, such as machinery and BMX tracks removed and the cover for street furniture reduced but they are inclusive in a Parish Council insurance cover.

There is an additional Cyber insurance cover that could be taken out. This would be around £400 extra. Cllr Connelly suggested we carried out a GDPR audit to see what data we stored and whether this is needed. He will organise this along with the Clerk.

The Councillors thought the rest of the cover was adequate.

The Councillors agreed the cover was adequate and to the Clerk renewing with Clear insurance. Any additions could be added later.

### **6. Planning.**

#### **19/000473/FULL**

MSA services at J52 Pallett Hill Catterick.

The Parish Council's comments and objections have now been sent into the Planning Department and are on the Planning Portal. Thanks were given to Cllr Connelly for all the work he has done on this.

Cllr Connelly has also written a draft letter to be sent to Rishi Sunak (Previously circulated to the Councillors) to explain Catterick Parish Councils' views on the MSA planning application.

With a few minor amendments, the councillors agreed to this being sent to Mr Sunak. The Clerk will do this.

Cllr Connelly also wondered if a letter should be sent from the Parish Council to the Darlington and Stockton Times to raise the profile of the objections to the planning application. He would prepare a letter for the rest of the Councillors to agree to before the clerk sends it out.

This was agreed to.

## **7. Correspondence.**

A resident has spoken to Cllr Oselton about the rounding up of some of the ducks from the beck and sent a copy of a Facebook post about this. She said that all the ducks had now disappeared.

The Councillors said that they have still seen ducks on the beck and surrounding areas and there was nothing that the Parish Council could do. They suggested that the resident should contact the police or RSPB if she was worried about it.

The Clerk will contact the resident.

## **8. Minor Matters.**

a) Cllr Connelly wondered if a Community Group could be set up on WhatsApp to advertise Parish Council matters and events more widely. He said it could be set up so that no messages could be sent back to the Group. Residents can contact the Parish Council via the clerk's email.

The Clerk does send some items to one of the Councillors to post on the Community Facebook page.

He suggested he could set up a demonstration at the next meeting.

The Councillors agreed to this.

b) Cllr Harris asked if the church could use the Village Green for the Fete on July 11<sup>th</sup>. The Councillors agreed to this.